



Leicester  
City Council

**MEETING OF THE NEIGHBOURHOOD SERVICES AND COMMUNITY  
INVOLVEMENT SCRUTINY COMMISSION**

**DATE: TUESDAY, 3 SEPTEMBER 2013**  
**TIME: 5:30 pm**  
**PLACE: The Oak Room, Ground Floor, Town Hall, Town Hall  
Square, Leicester. LE1 9BG**

**Members of the Committee**

Councillor Cutkelvin (Chair)  
Councillor Gugnani (Vice Chair)

Councillors Bhatti, Cleaver, Corrall, Desai, Grant and Naylor

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

**Mike Keen**

For Monitoring Officer

**Officer contacts:**

**Mike Keen (Democratic Support Officer):**

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## **INFORMATION FOR MEMBERS OF THE PUBLIC**

### **ACCESS TO INFORMATION AND MEETINGS**

You have the right to attend Cabinet to hear decisions being made. You can also attend Committees, as well as meetings of the full Council. Tweeting in formal Council meetings is fine as long as it does not disrupt the meeting. There are procedures for you to ask questions and make representations to Scrutiny Commissions, Community Meetings and Council. Please contact Democratic Support, as detailed below for further guidance on this.

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You also have the right to see copies of agendas and minutes. Agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk) or by contacting us as detailed below.

Dates of meetings are available at the Customer Service Centre, King Street, Town Hall Reception and on the Website.

There are certain occasions when the Council's meetings may need to discuss issues in private session. The reasons for dealing with matters in private session are set down in law.

### **WHEELCHAIR ACCESS**

Meetings are held at the Town Hall. The Meeting rooms are all accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Take the lift to the ground floor and go straight ahead to main reception).

### **BRAILLE/AUDIO TAPE/TRANSLATION**

If there are any particular reports that you would like translating or providing on audio tape, the Democratic Services Officer can organise this for you (production times will depend upon equipment/facility availability).

### **INDUCTION LOOPS**

There are induction loop facilities in meeting rooms. Please speak to the Democratic Services Officer at the meeting if you wish to use this facility or contact them as detailed below.

**General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Mike Keen, Democratic Support on (0116) 229 8817 or email [Mike.Keen@leicester.gov.uk](mailto:Mike.Keen@leicester.gov.uk) or call in at the Town Hall.**

**Press Enquiries - please phone the Communications Unit on 252 6081**

# **PUBLIC SESSION**

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business to be discussed.

### **3. MINUTES OF THE PREVIOUS MEETING**

**Appendix A**

The Minutes of the previous meeting of the Neighbourhood Services and Community Involvement Scrutiny Committee held on 4 July 2013 are attached, and Members will be asked to confirm them as a correct record.

The Minutes of the Extraordinary Meeting of the Neighbourhood Services and Community Involvement Scrutiny Commission held on 20<sup>th</sup> August 2013 will be circulated prior to the meeting.

### **4. PETITIONS**

The Monitoring Officer to report the receipt of any petitions received in accordance with Council procedures.

### **5. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE**

The Monitoring Officer to report the receipt of any Questions, Representations or Statements of Case received in accordance with Council procedures.

### **6. POLICE AND CRIME PLAN**

**Appendix B**

The Scrutiny Commission to receive a briefing on the relevant aspects of the revised Police and Crime Plan that has recently been out for consultation. A representative from the Police and Crime Commissioner's Office will also be attending the meeting.

### **7. NEIGHBOURHOOD POLICING**

**Appendix C**

The Scrutiny Commission to receive a briefing on the latest proposals around Neighbourhood Policing in the City. A representative from Leicestershire Police will be attending the meeting.

**8. LEICESTERSHIRE CITIZENS ADVICE BUREAU** [Appendix D](#)

The Director of Care Services and Commissioning presents a report that includes a report from Leicestershire Citizens Advice Bureau setting out the current provision of community legal advice in Leicester. A representative from Leicestershire CAB will be in attendance at the meeting.

**9. COMMUNITY SERVICES ORGANISATIONAL REVIEW** [Appendix E](#)

The Director neighbourhood Services presents a report that sets out the business case for change within the Community Services Section to reflect the changing requirements of the service in line with budget pressures and other developments.

The Scrutiny Commission is asked to note the report and provide any comment on the information provided.

**10. TRANSFORMING NEIGHBOURHOOD SERVICES PROGRAMME** [Appendix F](#)

The Director Neighbourhood Services presents a report that outlines the lessons learned on the approach to successful community engagement from recent service change projects in the City. The report sets out progress on these projects.

The report also outlines how the lessons learned will be used in the next stage of engagement required for the Transforming Neighbourhoods Services (TNS) Programme that incorporates Libraries, Community Services, Adult Skills & Learning and neighbourhood based customer services.

The Scrutiny Commission is asked to note the planned approach to community engagement in the pilot and subsequent TNS Programme areas.

**11. WARD COMMUNITY MEETINGS IMPROVEMENT PROJECT** [Appendix G](#)

The Director of Change and Programme Management presents a report that is in response to a request made by the Scrutiny Commission to receive evaluation feedback from all Councillors involved with the first phase of the project and to be provided with regular progress updates on the implementation arrangements for Phase 2.

The Scrutiny Commission is asked to receive the phase 1 evaluation feedback and also the update on progress being made with Phase 2.

**12. WORK PROGRAMME** [Appendix H](#)

The Scrutiny Commission to receive the current Draft Work Programme 2013/14 for consideration and comment.

**13. ANY OTHER URGENT BUSINESS**

